

Issued by LABC

Lawyer Portal User Name	
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Lawyer Vendor Number Reactivation - Form B

Use this form to apply to:

- Reactivate your vendor number, and/or
- Reactivate your Lawyer Portal account.

Please complete all fields on this form (unless noted otherwise), sign the form and email it to lawyer.support@legalaid.bc.ca. If your direct deposit information has changed, please also complete the [Lawyer Direct Deposit Changes Form C](#) and email it to LABC along with this form. If you have any questions, contact lawyer.support@legalaid.bc.ca.

Personal Information

Existing LABC Vendor No (if known):

Last name:

First and middle name:

Call History

Have you been called in any jurisdiction(s) outside of BC? If yes, indicate which jurisdiction(s) and your call date(s):

Please provide a copy of your current certificate(s) of standing for all jurisdictions, except BC.

GST and WorkSafeBC (if applicable)

GST exempt? Yes No *If you do not provide a GST No., you will be exempt from being paid GST.*

GST No:

WorkSafeBC No:

Exact name registered with CRA for GST No:

Primary Address

Your primary address is where we will send all correspondence including updates, notices, and payments.

Firm and/or c/o name:

Street address:

City:

Province:

Postal code:

Phone No:

Cell No:

Message No:

Toll-free No:

E-mail (LABC will use this email for payment notifications):

Vendor Number Reactivation - Form B (cont'd)

Contact Address (if different than address above)

Your contact address is where LABC will send your contracts. Your primary and contract addresses may be the same.

Firm and/or c/o name:

Street address:

City:

Province:

Postal code:

Phone No:

Cell No:

Fax No:

Message No:

Toll-free No:

Email:

Vendor Number Deactivation

Please mark the **appropriate boxes** to indicate why your vendor number was previously deactivated:

- ceased being a member of the Law Society of British Columbia
- became a non-practising or retired member of the Law Society of British Columbia
- voluntarily deactivated my vendor number
- LABC deactivated my vendor number
- other _____

If known, please provide the date when your vendor number was deactivated: _____

Please provide any additional information in the space below, outlining details as to why your vendor number was deactivated and why you want to reactivate your vendor number/resume legal aid work at this time. If LABC deactivated your vendor number, you must demonstrate that the reasons for the deactivation have been addressed.

Vendor Number Reactivation - Form B (cont'd)

Authorization and Declaration

I understand that the information on this form is collected and used to obtain an LABC vendor billing number and Lawyer Portal access, in accordance with the privacy and confidentiality policy of Legal Aid BC (LABC), the business name of the Legal Services Society. I understand that LABC contracts with and pays the lawyer, not the lawyer's law firm.

I have read and agree to comply with the LABC Tariffs, including the General Terms & Conditions. The LABC Tariffs are available on the LABC website at legalaid.bc.ca (under Lawyers – LABC Tariffs).

I agree not to withdraw my services during or after the term of a Tariff Agreement unless authorized by the Tariff Agreement's negotiation process and the applicable essential services agreement or order. Tariff Agreement means an agreement between the Association of Legal Aid Lawyers and the BC government relating to tariff rates and other compensation-related terms and conditions under which lawyers provide legal aid services to clients under contract with LABC. See the current Tariff Agreement (paragraph 8 of the Negotiation Framework Agreement section) available on the LABC website at legalaid.bc.ca (under About us – Our mandate & MOU – Tariff Agreement).

Lawyer's Name (*please print*): _____

Barrister & Solicitor

Lawyer's Signature:

Date (*month/day/year*): _____

For assistance with the LABC Tariffs or the Lawyer Portal or for payment inquiries, contact Lawyer Services at 604-601-6155 or 1-888-401-6206 or lawyer.support@legalaid.bc.ca.

An email notification from lawyer.support@legalaid.bc.ca will be sent to you when your LABC vendor number and/or Lawyer Portal user name have been reactivated. Please whitelist this email address to prevent our emails from going to your spam folder.